



Memorandum

Date: 2 October 2009
To: Council of Chairs, Principals and Academic Directors
Coalition of Arts and Science Directors
From: Meric S. Gertler, FRSC
Dean and Professor of Geography
Goldring Chair in Canadian Studies
Re: FAS Planning Document

Attached you will find my document *Academic Planning in the Faculty of Arts & Science 2009-2014*. Please circulate this document to all members of your unit to stimulate and frame discussion around academic planning in your unit. It should be read alongside other relevant documents sent to you earlier this week by Vera Melnyk, including the *Towards 2030 Synthesis Report*, the Provost's recent report *University of Toronto: Academic Planning in the Context of Towards 2030*, the 2008 report of the External Review of the Faculty of Arts & Science, and the decanal response to this review.

As I mentioned at the most recent meetings of CPAD and CASD, it is imperative that you engage your faculty, administrative staff and students in your unit's planning process. We also expect you to consult and interact with your colleagues on other campuses and, where appropriate, other faculties as you go about the process of developing your unit plans.

Further details and guidelines concerning academic planning and timelines will be sent to you shortly.